

## **Role and context:**

The Covid-19 has underlined the need for mediation in many ways that were not expected and changed some of the norms about how mediation is conducted and the opportunities to use mediation that exist.

Over the next period Scottish Mediation will be developing its plan for 2021 through to 2024 and capturing those opportunities in combination with the need to diversify funding will be a key challenge for the trustees.

Last year Scottish Mediation published Bringing Mediation into the Mainstream in Civil Justice In Scotland and the work to deliver the key recommendations of that report are forming a key part of the work we are taking forward.

Scottish Mediation is proud of its work promoting mediation across the range of Scottish public life, promoting professional standards through the maintenance of the Scottish Mediation Register and through our innovative programme of continuous professional development.

We are interested in recruiting Trustees who have a broad range of skills which may have been gained across a range of sectors. Applicants may have direct mediation skills but we are also interested in applications from experienced leaders who appreciate and have experience of the organisational benefits of mediation or who have experience in commissioning mediation to resolve disputes, those working in local authorities, those with financial management experience and those with experience of complaints management. We are keen to ensure our Board reflects the diversity of the Scottish population.

The general areas of activities that Trustees perform are:

- Scrutinising and providing feedback on Board papers
- Participating in strategic discussions
- Highlighting key governance issues in practice and service development, member services, and financial and risk management.
- Providing guidance on new initiatives
- Other issues in which the trustee has special expertise

## **Organisational Profile:**

Scottish Mediation was established in 1990 to:

- Raise the profile of mediation in Scotland
- Act as a professional body for mediators in Scotland
- Maintain the Scottish Mediation Register and provide access to quality assured mediation services

Scottish Mediation seeks to:

- Promote a wider understanding of the appropriate use of mediation and other related forms of conflict management and prevention



- Support and promote education, training and research in skills and best practice
- Create and encourage links between mediators and Scottish public, private, voluntary and community organisations
- Promote and organise standards of professional conduct and training

**Website:**

[www.scottishmediation.org.uk](http://www.scottishmediation.org.uk)

**Application Notes:**

SM Trustees may expect to commit between half and one day a month to the role and more if involved in other committees and task groups. Travel to board meetings is changing and due to the experience of the Covid-19 it is anticipated that most meetings will be held online. Regular Board activities include:

- Quarterly general business Board meetings per year, (usually Thursday afternoon in Edinburgh) + preparation and meeting usually held online.
- Two special performance and strategy review board workshops/meetings (half or full day in Edinburgh) + preparation
- An AGM (Edinburgh) and Annual Forum + preparation

**Application Details:**

Please see the attached role description and person specification for further information.

For an informal discussion about the requirements of the role, please contact Graham Boyack, Director on tel: 0131 556 1221 or by email [graham.boyack@scottishmediation.org.uk](mailto:graham.boyack@scottishmediation.org.uk)

Applications should be submitted by 12noon on Friday 11th September 2020.

